

# OTHM LEVEL 5 DIPLOMA IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT

Qualification Number: 610/1528/3

Specification | June 2024

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# **QUALIFICATION OBJECTIVES**

The objective of the OTHM Level 5 Diploma in Logistics and Supply Chain Management is intended to develop learners' understanding of policy, management theory and practice in logistics and supply chain management.

The qualification provides learners with an opportunity to engage with the challenges facing professionals and policy makers in their own country and provides knowledge that underpins the ability to work as an effective manager in the sector.

Learners will develop and enhance knowledge and skills in the areas of business strategy, procurement, inventory management, risk assessment, supply chain globalisation, contract and financial management, and also learn about the factors which dominate how contemporary supply chains are managed.

Successful completion of this qualification will allow learners to work in a variety of roles within logistics and supply chain management and to progress to further study.

# QUALITY, STANDARDS AND RECOGNITIONS

OTHM Qualifications are approved and regulated by Ofqual (Office of Qualifications and Examinations Regulation). Visit the <u>Register of Regulated Qualifications</u>.

OTHM has progression arrangement with several UK universities that acknowledges the ability of learners after studying Level 3-7 qualifications to be considered for advanced entry into corresponding degree year/top up and Master's/top-up programmes.

# REGULATORY INFORMATION

| Qualification Title            | OTHM Level 5 Diploma in Logistics and Supply Chain Management |
|--------------------------------|---|
| Ofqual Qualification Number    | 610/1528/3  |
| Regulation Start Date          | 22/09/2022  |
| Operational Start Date         | 22/09/2022  |
| Duration                       | 1 Year  |
| Total Credit Value             | 120 Credits   |
| Total Qualification Time (TQT) | 1200 Hours  |
| Guided Learning Hours (GLH)    | 600 Hours   |
| Sector Subject Area (SSA)      | 4.3 Transportation operations and maintenance                 |
| Overall Grading Type           | Pass / Fail   |
| Assessment Methods             | Coursework  |
| Language of Assessment         | English   |

## **EQUIVALENCES**

OTHM Level 5 Diploma qualifications represent practical knowledge, skills, capabilities and competences that are assessed in academic terms as being equivalent to Higher National Diplomas (HND) and Year 2 of a three-year UK Bachelor's degree programme.

#### QUALIFICATION STRUCTURE

The OTHM Level 5 Diploma in Logistics and Supply Chain Management qualification consists of 6 mandatory units, 120 credits, 1200 hours Total Qualification Time (TQT) and the recommended Guided Learning Hours (GLH) for this qualification is a minimum of 600 hours.

All units are mandatory.

| Unit Ref No | Unit Title   | Level | Credit | GLH | TQT |
|-------------|--|-------|--------|-----|-----|
| F/650/1105  | Principles and Concepts of Strategy                | 5     | 20     | 100 | 200 |
| H/650/1106  | Procurement and Inventory Management               | 5     | 20     | 100 | 200 |
| K/650/1108  | Contract and Financial Management                  | 5     | 20     | 100 | 200 |
| T/650/1110  | Global Context of Supply Chains                    | 5     | 20     | 100 | 200 |
| H/650/1115  | Principles and Concepts of Supply Chain Management | 5     | 20     | 100 | 200 |
| J/650/1116  | Contemporary Issues in Supply Chain Management     | 5     | 20     | 100 | 200 |

#### **DEFINITIONS**

**Total Qualification Time (TQT)** is the number of notional hours which represents an estimate of the total amount of time that could be expected to be required in order for a learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of a qualification.

Total Qualification Time is comprised of the following two elements -

- a) the number of hours which an awarding organisation has assigned to a qualification for Guided Learning, and
- b) an estimate of the number of hours a Learner will reasonably be likely to spend in preparation, study or any other form of participation in education or training, including assessment, which takes place as directed by – but, unlike Guided Learning, not under the Immediate Guidance or Supervision of – a lecturer, supervisor, tutor or other appropriate provider of education or training.

(Ofqual 15/5775 September 2015)

**Guided Learning Hours (GLH)** are defined as the hours that a teacher, lecturer or other member of staff is available to provide immediate teaching support or supervision to a learner working towards a qualification.

**Credit value** is defined as being the number of credits that may be awarded to a learner for the successful achievement of the learning outcomes of a unit. One credit is equal to 10 hours of TQT.

## **ENTRY REQUIREMENTS**

These qualifications are designed for learners who are typically aged 18 and above.

The entry profile for learners is likely to include at least one of the following:

- Relevant Level 4 Diploma qualification or equivalent qualification
- GCE Advanced level in 3 subjects or equivalent qualification

 Mature learners (over 21) with relevant management experience (learners must check with the delivery centre regarding this experience prior to registering for the programme)

**English requirements:** If a learner is not from a majority English-speaking country, they must provide evidence of English language competency. For more information visit the <u>English Language Expectations</u> page on the <u>OTHM website</u>.

#### **PROGRESSION**

Successful completion of the OTHM Level 5 Diploma in Logistics and Supply Chain Management provides learners with the opportunity to access a wide range of academic progression, including the OTHM Level 6 Diploma in Logistics and Supply Chain Management.

As this qualification is approved and regulated by Ofqual (Office of the Qualifications and Examinations Regulation), learners are eligible to gain direct entry into Year 3 of a three-year UK Bachelor's degree programme. For more information visit the <u>University Progressions</u> page on the <u>OTHM website</u>.

# **DELIVERY OF OTHM QUALIFICATIONS**

OTHM do not specify the mode of delivery for its qualifications, therefore OTHM centres are free to deliver this qualification using any mode of delivery that meets the needs of their learners. However, OTHM centres should consider the learners' complete learning experience when designing the delivery of programmes.

It is important that centres develop an effective delivery method to teaching and learning that supports the progression and stretch of learners.

OTHM Centres must ensure that the chosen mode of delivery does not unlawfully or unfairly discriminate, whether directly or indirectly, and that equality of opportunity is promoted. Where it is reasonable and practicable to do so, it will take steps to address identified inequalities or barriers that may arise.

Guided Learning Hours (GLH) which are listed in each unit gives centres the number of hours of teacher-supervised or direct study time likely to be required to teach that unit.

## ASSESSMENT AND VERIFICATION

All units within this qualification are assessed and internally quality assured by the centre and externally verified by OTHM. The qualifications are Criteria referenced, based on the achievement of all the specified learning outcomes.

To achieve a 'pass' for a unit, learners must provide evidence to demonstrate that they have fulfilled all the learning outcomes and meet the standards specified by all assessment criteria. Judgement that the learners have successfully fulfilled the assessment criteria is made by the assessor.

Specific assessment guidance and relevant marking criteria for each unit are made available in the Assignment Brief document. These are made available to centres immediately after registration of one or more learners.

The assessor should provide an audit trail showing how the judgement of the learners' overall achievement has been arrived at.

#### **Assessment Tracking and Recording Learner Progress**

It is necessary to track and record learner achievement throughout the delivery period of the OTHM Level 5 Diploma and this should not be left until the end of the course.

This will include regular review of learner work through formative and summative assessment and internal quality assurance at planned intervals during the programme:

- before decisions have been made on any unit
- sampling evidence once one or two of the units or assignments are completed

Tracking learner progress, recording the achievement of each learner per criteria on a unitby-unit basis ensures:

- the assessment evidence is clearly measured against national standards
- learner progress is accurately tracked
- the assessment process can be reliably verified
- evidence is valid, authentic and reliable for the safety of certification
- identification of which assessments are outstanding
- internal verification is timely
- samples for standards verification and other external audits can be made available as required
- up to date, securely stored assessment records help to minimise the risk of assessment malpractice and potential issues; maintaining the integrity of the qualification.

Tutors/Assessors should provide learners with formative and summative feedback to aid development during their studies.

#### **Formative Assessment**

Formative assessment is an integral part of the assessment process, involving both the Tutor/Assessor and the learner about their progress during the course of study. Formative assessment takes place prior to summative assessment and focuses on helping the learner to reflect on their learning and improve their performance and does not confirm achievement of grades at this stage.

The main function of formative assessment is to provide feedback to enable the learner to make improvements to their work. This feedback should be prompt so it has meaning and context for the learner and time must be given following the feedback for actions to be complete. Feedback on formative assessment must be constructive and provide clear guidance and actions for improvement.

All records should be available for auditing purposes, as we may choose to check records of formative assessment as part of our ongoing quality assurance.

#### **Summative Assessment**

Summative assessment is used to evaluate learner competence and progression at the end of a unit or component. Summative assessment should take place when the assessor deems that the learner is at a stage where competence can be demonstrated.

Learners should be made aware that summative assessment outcomes are subject to confirmation by the Internal Verifier and External Quality Assurer (EQA) and thus is provisional and can be overridden. Assessors should annotate on the learner work where the evidence supports their decisions against the assessment criteria. Learners will need to be familiar with the assessment and grading criteria so that they can understand the quality of what is required.

Evidence of both formative and summative assessment MUST be made available at the time of external quality assurance – EQA.

# RECOGNITION OF PRIOR LEARNING AND ACHIEVEMENT

Recognition of Prior Learning (RPL) is a method of assessment that considers whether learners can demonstrate that they can meet the assessment requirements for a unit through knowledge, understanding or skills they already possess and do not need to develop through a course of learning.

RPL policies and procedures have been developed over time, which has led to the use of a number of terms to describe the process. Among the most common are:

- Accreditation of Prior Learning (APL)
- Accreditation of Prior Experiential Learning (APEL)
- Accreditation of Prior Achievement (APA)
- Accreditation of Prior Learning and Achievement (APLA)

All evidence must be evaluated with reference to the stipulated learning outcomes and assessment criteria against the respective unit(s). The assessor must be satisfied that the evidence produced by the learner meets the assessment standard established by the learning outcome and its related assessment criteria at that particular level.

Most often RPL will be used for units. It is not acceptable to claim for an entire qualification through RPL. Where evidence is assessed to be only sufficient to cover one or more learning outcomes, or to partly meet the need of a learning outcome, then additional assessment methods should be used to generate sufficient evidence to be able to award the learning outcome(s) for the whole unit. This may include a combination of units where applicable.

#### **EQUALITY AND DIVERSITY**

OTHM provides equality and diversity training to staff and consultants. This makes clear that staff and consultants must comply with the requirements of the Equality Act 2010, and all other related equality and diversity legislation, in relation to our qualifications.

We develop and revise our qualifications to avoid, where possible, any feature that might disadvantage learners because of their age, disability, gender, pregnancy or maternity, race, religion or belief, and sexual orientation.

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If a specific qualification requires a feature that might disadvantage a particular group (e.g. a legal requirement regarding health and safety in the workplace), we will clarify this explicitly in the qualification specification.

# **LEVEL 5 UNIT SPECIFICATIONS**

#### PRINCIPLES AND CONCEPTS OF STRATEGY

| Unit Reference Number          | F/650/1105                                    |
|--------------------------------|---|
| Unit Title                     | Principles and Concepts of Strategy           |
| Unit Level                     | 5   |
| Number of Credits              | 20  |
| Total Qualification Time (TQT) | 200 hours                                     |
| Guided Learning Hours (GLH)    | 100 hours                                     |
| Mandatory / Optional           | Mandatory                                     |
| Sector Subject Area (SSA)      | 4.3 Transportation operations and maintenance |
| Unit Grading Type              | Pass / Fail                                   |

## **Unit Aims**

Simply put, strategy is about putting a business in the best place possible to gain competitive advantage in its target market. However, to achieve competitive advantage requires research, analysis, interpretation and strategic decision making. The aim of this unit is to develop learner's knowledge and skills, so they are in a strong position to contribute to an organisation's strategy development and implementation.

| Learning Outcome – The learner will:            | Assessment Criteria – The learner can:  | Indicative Content   |
|---|---|--|
| Understand the principles of business strategy. | <ul> <li>1.1 Explain what is meant by the term 'business strategy.'</li> <li>1.2 Compare different levels of business strategy.</li> <li>1.3 Compare elements of a strategic framework.</li> <li>1.4 Explain strategy development processes.</li> </ul> | <ul> <li>Strategy:         <ul> <li>Operational strategy</li> <li>Tactical strategy</li> <li>Corporate strategy</li> </ul> </li> <li>Elements:         <ul> <li>Vision</li> <li>Mission</li> <li>Objectives</li> <li>Strategy</li> </ul> </li> </ul> |

| Understand key business strategy theories and concepts.      | 2.1 Differentiate between different types of business strategies.  2.2 Compare the elements of a strategic   | <ul> <li>Approach</li> <li>Tactics</li> <li>Deliberate strategies</li> <li>Emergent strategies</li> <li>Types         <ul> <li>Growth strategies</li> <li>Diversification strategies</li> </ul> </li> </ul>  |
|--|--|--|
|  | management process.  2.3 Discuss key organisational theories which impact business strategy.   | <ul> <li>Cost leadership strategies</li> <li>Hybrid strategies</li> <li>Planning – execution and monitoring – review and adjust</li> <li>Scientific management</li> <li>Bureaucratic management</li> <li>Human relations</li> <li>Systems management</li> </ul>  |
| Be able to measure a business's micro and macro environment. | <ul> <li>3.1 Explain different techniques used to measure a business's micro environment.</li> <li>3.2 Apply techniques to measure a business's micro environment.</li> <li>3.3 Explain different techniques used to measure a business's macro environment.</li> <li>3.4 Apply techniques to measure a business's macro environment.</li> </ul> | <ul> <li>VRIO: tool that helps organisations identify the resources and capabilities that give them a sustainable competitive advantage: Value, the question of Rarity, the question of Imitability (Ease/Difficulty to Imitate), and the question of Organization (ability to exploit the resource or capability)</li> <li>SWOT: Strengths, Weaknesses, Opportunities, and Threats</li> <li>Value chain analysis</li> </ul> |

|   |  | <ul> <li>PESTLE: political, economic, social, technological,<br/>environmental, legal.</li> </ul>  |
|---|--|--|
|   |  | <ul><li>Scenario analysis</li></ul>  |
|   |  | Competitor analysis  |
|   |  | Porter's 5 Forces analysis: the threat of substitute   |
|   |  | products, power of customers, power of suppliers, industry rivalry which determines the competitive intensity and attractiveness of a market |
|   |  | <ul> <li>Sector/industry analysis</li> </ul>   |
|   |  | Ansoff matrix: product/market expansion grid, is a   |
|   |  | tool used by firms to analyse and plan their strategies for growth.  |
| 4. Understand a business's strategic options. | 4.1 Explain what is meant by the term 'strategic option.'        | Joint ventures   |
| otratogio optiono.                            | 4.2 Compare different strategic options available to a business. | Market penetration   |
|   | 4.3 Recommend a relevant strategic option which                  | Vertical/horizontal integration  |
|   | a business could implement.                                      | <ul> <li>Internationalisation</li> </ul>   |
|   |  | Merger/acquisition   |

To achieve a 'pass' for this unit, learners must provide evidence to demonstrate that they have fulfilled all the learning outcomes and meet the standards specified by all assessment criteria.

| Learning Outcomes to be met | Assessment Criteria to be covered | Assessment type | Word count (approx. length) |
|-----------------------------|-----------------------------------|-----------------|-----------------------------|
| LO 1 to LO3                 | All ACs under LO 1 to 3           | Coursework      | 2500 words                  |
| LO4 (partial)               | AC4.1                             |                 |                             |

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| LO4 (partial) | AC 4.2, 4.3 | Presentation | 10 minutes/500 words |
|---------------|-------------|--------------|----------------------|

# **Indicative Reading List**

Johnson, G. et al (2019) Exploring Strategy 12th edition, Pearson, Harlow

Whittington, R. et al (2020) Fundamentals of Strategy 10th edition, Pearson, Harlow

# **Additional Resources**

Business Strategy and the Environment

Journal of Business Strategy

Management Help

#### PROCUREMENT AND INVENTORY MANAGEMENT

| Unit Reference Number          | H/650/1106                                    |
|--------------------------------|---|
| Unit Title                     | Procurement and Inventory Management          |
| Unit Level                     | 5   |
| Number of Credits              | 20  |
| Total Qualification Time (TQT) | 200 hours                                     |
| Guided Learning Hours (GLH)    | 100 hours                                     |
| Mandatory / Optional           | Mandatory                                     |
| Sector Subject Area (SSA)      | 4.3 Transportation operations and maintenance |
| Unit Grading Type              | Pass / Fail                                   |

#### **Unit Aims**

Two key features of all supply chains are procurement and inventory management. Stock needs to be acquired then effectively and efficiently managed so that the requirements of internal or external customers can be met. The aim of this unit is, therefore, to develop a learner's understanding of the role of these related functions in a cost effective and resource efficient supply chain.

| Learning Outcome – The learner will:                   | Assessment Criteria – The learner can:   | Indicative Content                        |
|--|--|---|
| Understand the fundamentals of procurement management. | 1.1 Differentiate between procurement and purchasing.  | Procurement as a strategy                 |
|  | <ul><li>1.2 Describe a procurement management cycle.</li><li>1.3 Compare different methods of procurement.</li></ul> | <ul><li>Purchasing as a process</li></ul> |
|  | 1.4 Assess the impact of procurement on the operations of a logistics business.                                      | <ul> <li>Needs recognition</li> </ul>     |
|  | operations of a logistics business.  | Budget approval                           |
|  |  | E-procurement                             |
|  |  | Procurement contracts                     |

|   | Economies of scale  |
|---|---|
|   | Just-in-time  |
|   | Ethical procurement   |
| <ul><li>2.1 Describe a procurement process.</li><li>2.2 Differentiate between procurement</li></ul> | Estimating demand   |
| management and supply chain management.   | Sourcing vendors  |
| procurement into its logistics and supply   | <ul> <li>Negotiating</li> </ul>   |
| chain operations.   | Procurement acquires  |
|   | Supply chains use   |
|   | Procurement = inputs  |
|   | <ul><li>Supply chains = outputs</li></ul>   |
| 3.1 Differentiate between inventory management  | Types of inventories  |
| 3.2 Describe an inventory management cycle.   | <ul> <li>Inventory control is a warehousing function</li> </ul>   |
| management.   | <ul> <li>Inventory management is a forecasting, ordering</li> </ul>   |
| 3.4 Discuss the importance of inventory   | and managing function   |
| chain.  | Just-in-time  |
|   | Cross docking   |
|   | <ul><li>Drop shipping</li></ul>   |
| 4.1 Explain how inventory management forms  | Control of purchases and sales  |
| 4.2 Explain how the supply chain affects  | Independent demand  |
| 4.3 Assess the impact of inventory management   | Derived demand  |
|   | <ul> <li>2.2 Differentiate between procurement management and supply chain management.</li> <li>2.3 Illustrate how a business incorporates procurement into its logistics and supply chain operations.</li> <li>3.1 Differentiate between inventory management and inventory control.</li> <li>3.2 Describe an inventory management cycle.</li> <li>3.3 Compare different methods of inventory management.</li> <li>3.4 Discuss the importance of inventory management to a business and its supply chain.</li> <li>4.1 Explain how inventory management forms part of the supply chain.</li> <li>4.2 Explain how the supply chain affects inventory management.</li> </ul> |

| on the supply chain of a business. | Supplier issues                |
|------------------------------------|--------------------------------|
|                                    | Production requirements        |
|                                    | Sales and marketing activities |

To achieve a 'pass' for this unit, learners must provide evidence to demonstrate that they have fulfilled all the learning outcomes and meet the standards specified by all assessment criteria.

| Learning Outcomes to be met   | Assessment Criteria to be covered       | Assessment type | Word count (approx. length) |
|-------------------------------|---|-----------------|-----------------------------|
| LO1 (partial), LO2 ((partial) | 1.1, 1.2, 1.3, 2.1, 2.2, 3.1, 3.2, 3.3, | Coursework      | 2500 words                  |
| LO3, LO4                      | 3.4, 4.1, 4.2, 4.3                      |                 |                             |
| LO1 (partial), LO2 ((partial) | 1.4, 2.3                                | Presentation    | 10 minutes/500 words        |

# **Indicative Reading List**

Lysons, K. and Farrington, B. (2020) Procurement and Supply Chain Management 10<sup>th</sup> edition. Pearson. Harlow Muller, M. (2019) *Essentials of Inventory Management* 3<sup>rd</sup> edition, Harper Collins, London

#### **Additional Resources**

International Journal of Procurement Management

**Chartered Institute of Procurement and Supply** 

#### CONTRACT AND FINANCIAL MANAGEMENT

| Unit Reference Number          | K/650/1108                                    |
|--------------------------------|---|
| Unit Title                     | Contract and Financial Management             |
| Unit Level                     | 5   |
| Number of Credits              | 20  |
| Total Qualification Time (TQT) | 200 hours                                     |
| Guided Learning Hours (GLH)    | 100 hours                                     |
| Mandatory / Optional           | Mandatory                                     |
| Sector Subject Area (SSA)      | 4.3 Transportation operations and maintenance |
| Unit Grading Type              | Pass / Fail                                   |

# **Unit Aims**

Due to the complexity of supply chains it is necessary to have in place effective contract and financial management arrangements. The aim of this unit is to help learners explore the importance to those who manage supply chains of, initially, ensuring there are no contractual or financial weak leaks which could have a negative impact, whilst helping to ensure all contract and financial arrangements benefit the supply chain being managed.

|          | Learning Outcome –                           | Assessment Criteria –  | Indicative Content                           |
|----------|--|--|--|
|          | The learner will:                            | The learner can:   |  |
| 1.<br>2. | Understand contract management in logistics. | 1.1 Explain what is meant by the term 'contract management in a logistics context.           | Business case                                |
|          |  | <ol> <li>Describe the key components of contract management</li> </ol>                       | Relationship management                      |
|          |  | <ol> <li>Differentiate between upstream activities and<br/>downstream activities.</li> </ol> | Reviewing contractor performance             |
|          |  | 1.4 Illustrate a contract management cycle.  | <ul><li>Pre-awarding activities</li></ul>    |
|          |  |  | <ul> <li>Post-awarding activities</li> </ul> |

|  |   | ● Scoping   |
|--|---|---|
|  |   | <ul><li>Planning</li></ul>  |
|  |   | <ul><li>Implementing</li></ul>  |
|  |   | Performance management  |
| 2. Understand how to manage a contract in logistics. | 2.1 Illustrate a contract management framework.                                   | Contract set-up   |
| Contract in logistics.                               | 2.2 Differentiate between contract management and contract administration.        | Contract management   |
|  | 2.3 Compare contract management key performance indicators.                       | Contract close-out  |
|  | 2.4 Describe types of contract risks.   | Strategic influences on contracts   |
|  | 2.5 Assess the effectiveness of a logistics business's contract management.       | <ul><li>Quality</li></ul>   |
|  |   | ● Cost  |
|  |   | ● Time  |
|  |   | <ul> <li>Financial, legal, security and brand risks</li> </ul>                      |
|  |   | <ul> <li>Legal and Regulatory Risks, Reputation Risks,</li> </ul>                   |
|  |   | Operational Risks, Intellectual Property Risks, Data Leakage Risks, Financial Risks |
|  |   | •   |
| 3. Understand the fundamentals of                    | 3.1 Explain what is meant by the term 'financial                                  | Resource allocation   |
| financial management in logistics.                   | management' in a logistics context.  3.2 Describe the key components of financial | Resource control  |
|  | management. 3.3 Illustrate key elements of financial                              | Financial decision-making   |
|  | management in logistics. 3.4 Explain why financial management is                  | Procure-to-pay cycle  |
|  | important to a logistics business.  |   |

|   |  | <ul> <li>Working capital management</li> <li>Order-to-cash cycle</li> <li>Cost savings</li> <li>Cost avoidance</li> <li>Maintaining financial health</li> </ul>   |
|---|--|---|
| Understand how finances are managed in logistics. | <ul> <li>4.1 Explain key financial relationships for a logistics business.</li> <li>4.2 Illustrate the concept of total cost analysis.</li> <li>4.3 Explain key factors involved in financial management.</li> <li>4.4 Describe types of financial risks.</li> <li>4.5 Assess the effectiveness of a logistics business's financial management.</li> </ul> | <ul> <li>Logistics and the bottom line</li> <li>Logistics and shareholder value</li> <li>Logistics and profitability</li> <li>Purchase price plus costs</li> <li>Costing information</li> <li>Costing and performance</li> <li>Performance and estimating techniques</li> <li>Liquidity, credit, equity and currency risks</li> </ul> |

To achieve a 'pass' for this unit, learners must provide evidence to demonstrate that they have fulfilled all the learning outcomes and meet the standards specified by all assessment criteria.

| Learning Outcomes to be met | Assessment Criteria to be covered | Assessment type | Word count (approx. length) |
|-----------------------------|-----------------------------------|-----------------|-----------------------------|
| All 1 to 4                  | All ACs under LO 1 to 4           | Coursework      | 3000 words                  |

# **Indicative Reading List**

Christopher, M. (2016) Logistics & Supply Chain Management 5th edition, FT Publishing, London

Davies, P. (2017) Contract Management for Non-Specialists, Independent publication

# **Additional Resources**

Association for Supply Chain Management

**Institute of Supply Chain Management** 

#### **GLOBAL CONTEXT OF SUPPLY CHAINS**

| Unit Reference Number          | T/650/1110                                    |
|--------------------------------|---|
| Unit Title                     | Global Context of Supply Chains               |
| Unit Level                     | 5   |
| Number of Credits              | 20  |
| Total Qualification Time (TQT) | 200 hours                                     |
| Guided Learning Hours (GLH)    | 100 hours                                     |
| Mandatory / Optional           | Mandatory                                     |
| Sector Subject Area (SSA)      | 4.3 Transportation operations and maintenance |
| Unit Grading Type              | Pass / Fail                                   |

#### **Unit Aims**

The continuing evolution and expansion of globalisation has resulted in supply chains becoming more complex and diverse due to the concept that the world is a smaller place in a business and economic context. The aim of this unit is to locate in the minds of learners the key globalisation factors which impact supply chains and how global supply chains can be established and managed.

| Learning Outcome – The learner will:          | Assessment Criteria – The learner can:  | Indicative Content   |
|---|---|--|
| Understand the fundamentals of globalisation. | <ul> <li>1.1 Explain the key factors which drive globalisation.</li> <li>1.2 Explain the key concepts which relate to operating in a global environment.</li> <li>1.3 Assess how globalisation influences a business's structure, culture and functions.</li> </ul> | <ul> <li>Economic integration</li> <li>International trade</li> <li>Political doctrine</li> <li>Environmental impact of globalisation</li> </ul> |
|   |   | <ul><li>International law</li><li>Cross cultural interaction</li></ul>   |

| Understand the impact of globalisation on supply chains. | <ul> <li>2.1 Explain how globalisation impacts the logistics industry.</li> <li>2.2 Describe the benefits to a business of having a global supply chain.</li> <li>2.3 Describe the disadvantages to a business of having a global supply chain.</li> <li>2.4 Examine the impact of globalisation on organisational decision making and strategy.</li> </ul> | <ul> <li>Cross border functions</li> <li>Hofstede's dimensions of culture</li> <li>McKenzie's 7S model</li> <li>New revenue streams</li> <li>Diversification opportunities</li> <li>Economies of scale</li> <li>Environmental challenges</li> <li>Effect on competitive advantage</li> <li>Foreign direct investment</li> <li>Technological advancement</li> <li>Global decision making</li> <li>Think global – act local</li> </ul> |
|--|---|--|
| Understand how to establish a global supply chain.       | <ul> <li>3.1 Explain what is meant by supply chain planning in a global context.</li> <li>3.2 Discuss the process of supply chain planning in a global context.</li> <li>3.3 Compare strategies used in establishing a global supply chain.</li> </ul>  | <ul> <li>Planning process/stages</li> <li>Strategic/tactical/operational planning</li> <li>Supply management</li> <li>Demand management</li> <li>Production/operations planning</li> <li>Demand driven planning</li> <li>Intelligent planning</li> </ul>   |

|   |   | <ul> <li>Product management decisions</li> </ul>   |
|---|---|--|
| Understand how to manage a global supply chain. | <ul> <li>4.1 Discuss the role of network design in the management of a global supply chain.</li> <li>4.2 Describe the role of risk management in a global supply chain.</li> <li>4.3 Describe the role of information technology in the management of a global supply chain.</li> <li>4.4 Assess the impact of emerging issues on the management of a global supply chain.</li> </ul> | <ul> <li>Supply chain connections and connectivity</li> <li>Risk avoidance v risk aversion</li> <li>E-communication</li> <li>Integrated communication</li> <li>Integrated technologies</li> <li>Sustainability</li> <li>Green supply chains</li> <li>Climate change</li> <li>The supply chain of the future</li> </ul> |

To achieve a 'pass' for this unit, learners must provide evidence to demonstrate that they have fulfilled all the learning outcomes and meet the standards specified by all assessment criteria.

| Learning Outcomes to be met   | Assessment Criteria to be covered       | Assessment type | Word count (approx. length) |
|-------------------------------|---|-----------------|-----------------------------|
| LO1 (partial), LO2 ((partial) | AC 1.1, 1.2, 2.1, 3.1                   | Presentation    | 10 minutes/500 words        |
| LO3 (partial)                 |   |                 |                             |
| LO1 (partial), LO2 ((partial) | 3.2, 3.3, 1.3, 2.2, 2.3, 2.4, 4.1, 4.2, | Coursework      | 2500 words                  |
| LO3 (partial), LO4            | 4.3, 4.4                                |                 |                             |

# **Indicative Reading List**

Mangan, J., Lalwani, C. and Calatayud, A. (2021) Global Logistics and Supply Chain Management 4th edition, Wiley, New Jersey

#### OTHM LEVEL 5 DIPLOMA IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT

Sweeney, E. and Waters, D. (2021) Global Logistics: New Directions in Supply Chain Management, Kogan Page, London

# **Additional Resources**

Association for Supply Chain Management

**Institute of Supply Chain Management** 

#### PRINCIPLES AND CONCEPTS OF SUPPLY CHAIN MANAGEMENT

| Unit Reference Number          | H/650/1115   |
|--------------------------------|--|
| Unit Title                     | Principles and Concepts of Supply Chain Management |
| Unit Level                     | 5  |
| Number of Credits              | 20   |
| Total Qualification Time (TQT) | 200 hours  |
| Guided Learning Hours (GLH)    | 100 hours  |
| Mandatory / Optional           | Mandatory  |
| Sector Subject Area (SSA)      | 4.3 Transportation operations and maintenance      |
| Unit Grading Type              | Pass / Fail  |

#### **Unit Aims**

It does not matter whether a business's supply chain is located in the same country or extends into a global environment, the principles and concepts of supply chain management (SCM) remain the same. The aim of this unit is to introduce key supply chain management (SCM) concepts and principles which will help learners to understand how to lead and manage the complexities and barriers associated with supply chains.

| Learning Outcome – The learner will:                          | Assessment Criteria – The learner can:  | Indicative Content                                |
|---|---|---|
| Understand fundamental supply chain management (SCM) concepts | <ul><li>1.1 Explain the key parts of the SCM process.</li><li>1.2 Differentiate between models of SCM.</li></ul>      | Demand and supply management                      |
| and principles.   | <ul><li>1.3 Compare logistics management with SCM.</li><li>1.4 Discuss the importance of SCM to a business.</li></ul> | <ul> <li>Sales and operations planning</li> </ul> |
|   | '   | Product/portfolio management                      |
|   |   | <ul><li>Continuous flow</li></ul>                 |
|   |   | Agile   |
|   |   | Fast chain  |

| Understand supply chain management (SCM) flows.                     | 2.1 Differentiate between types of SCM flows. 2.2 Illustrate different SCM flows used by a business. 2.3 Assess a business's management of SCM flows.  | <ul> <li>Cost management</li> <li>Sustainable logistics</li> <li>Customer service delivery</li> <li>Product flow</li> <li>Information flow</li> <li>Financial flow</li> <li>Value flow</li> <li>Risk flow</li> </ul>  |
|---|--|---|
| Understand the barriers to effective supply chain management (SCM). | <ul> <li>3.1 Explain different barriers to effective SCM.</li> <li>3.2 Explain the impact of barriers to effective SCM on a business.</li> <li>3.3 Assess the internal challenges to effective SCM faced by a business.</li> <li>3.4 Assess the external challenges to effective SCM faced by a business.</li> </ul> | <ul> <li>Globalisation</li> <li>Market forces</li> <li>Economic activity</li> <li>Resource availability and capability</li> <li>External risks</li> <li>Technology</li> <li>SWOT: Strengths, Weaknesses, Opportunities, and Threats</li> <li>PESTLE: political, economic, social, technological, environmental, legal.</li> </ul> |
| Understand the complexities of relationships in supply chains.      | <ul><li>4.1 Differentiate between different types of commercial relationships in supply chains.</li><li>4.2 Discuss portfolio analysis techniques to assess relationships in supply chains.</li></ul>  | <ul> <li>Internal and external relationships</li> <li>The relationship spectrum</li> </ul>  |

|   | 4.3 Compare the sources of added value that can be achieved through supply chain relationships.  | <ul> <li>The relationship life cycle</li> <li>Matrices to identify supply, supplier and purchaser positioning</li> <li>Sources of added value: pricing and cost management, improving quality, timescales, quantities and place considerations in procurements from external suppliers</li> </ul> |
|---|--|---|
| 5. Understand the role of leadership in a supply chain. | <ul> <li>5.1 Differentiate between levels of leadership in a supply chain.</li> <li>5.2 Explain how businesses manage the stakeholders of their supply chains.</li> <li>5.3 Explain the importance of effective stakeholder management to a supply chain.</li> <li>5.4 Examine the challenges faced by leaders in a supply chain.</li> </ul> | <ul> <li>Operational, tactical and strategic leadership</li> <li>Stakeholder analysis</li> <li>Stakeholder communication</li> <li>Improving efficiencies</li> <li>Building relationships</li> <li>Reducing costs</li> <li>Lowering barriers</li> </ul>  |

To achieve a 'pass' for this unit, learners must provide evidence to demonstrate that they have fulfilled all the learning outcomes and meet the standards specified by all assessment criteria.

| Learning Outcomes to be met | Assessment Criteria to be covered | Assessment type | Word count (approx. length) |
|-----------------------------|-----------------------------------|-----------------|-----------------------------|
| All 1 to 5                  | All ACs under LO 1 to 5           | Coursework      | 3500 words                  |

# **Indicative Reading List**

Hugos, M. H. (2018) *Essentials of Supply Chain Management* 4<sup>th</sup> edition, Wiley Publishing, New Jersey Stanton, D. (2021) *Supply Chain Management for Dummies* 2<sup>nd</sup> edition, Wiley Publishing, New Jersey

# **Additional Resources**

Association for Supply Chain Management

**Institute of Supply Chain Management** 

#### CONTEMPORARY ISSUES IN SUPPLY CHAIN MANAGEMENT

| Unit Reference Number          | J/650/1116                                     |
|--------------------------------|--|
| Unit Title                     | Contemporary Issues in Supply Chain Management |
| Unit Level                     | 5  |
| Number of Credits              | 20   |
| Total Qualification Time (TQT) | 200 hours                                      |
| Guided Learning Hours (GLH)    | 100 hours                                      |
| Mandatory / Optional           | Mandatory                                      |
| Sector Subject Area (SSA)      | 4.3 Transportation operations and maintenance  |
| Unit Grading Type              | Pass / Fail                                    |

## **Unit Aims**

The environment in which supply chains exist are constantly changing. However, there are external factors which dominate how contemporary supply chains are managed. The aim of this unit is to introduce these factors so that learners gain a greater appreciation of the relationship between supply chains and technology, the natural environment, global economies and risk management.

| Learning Outcome – The learner will:   | Assessment Criteria – The learner can:   | Indicative Content   |
|--|--|--|
| <ol> <li>Understand the impact of<br/>emerging technologies on<br/>supply chain management<br/>(SCM).</li> </ol> | <ul><li>1.1 Describe emerging technologies which impact supply chains.</li><li>1.2 Compare the impact of emerging technologies on supply chains.</li><li>1.3 Discuss how emerging technologies can be effectively managed within a supply chain.</li></ul> | <ul><li>Artificial intelligence</li><li>Driverless vehicles</li><li>The 'internet of things'</li></ul> |
|  | enectively managed within a supply chain.  | Automation   |
|  |  | Blockchain   |
|  |  | Technology integration   |

| Understand the impact of supply chains on the environment.    | <ul> <li>2.1 Describe ways in which supply chains impact the environment.</li> <li>2.2 Compare the impact of different features of supply chains on the environment.</li> <li>2.3 Discuss how the environmental impact of a supply chain can be effectively managed within a supply chain.</li> </ul>                                   | <ul> <li>Waste</li> <li>Pollution</li> <li>Greenhouse gases</li> <li>Climate change</li> <li>Sustainable logistics</li> <li>Net Zero</li> <li>SDGs</li> </ul>   |
|---|---|---|
| Understand supply chain management (SCM) in a global economy. | <ul><li>3.1 Describe ways in which the global economy impacts supply chains.</li><li>3.2 Compare the impacts of the global economy on supply chains.</li><li>3.3 Discuss how the impacts of the global economy can be effectively managed within a supply chain.</li></ul>  | <ul> <li>International trade</li> <li>Economic interdependence</li> <li>Fiscal policies</li> <li>Types of economies</li> <li>Global production</li> <li>Global consumption</li> </ul>   |
| 4. Understand the management of risk in supply chains.        | <ul> <li>4.1 Describe types of risk found within supply chains.</li> <li>4.2 Compare risks in supply chains that can impact on organisational corporate social responsibility and sustainability standards.</li> <li>4.3 Discuss how the impacts of the supply chain risks can be effectively managed within a supply chain.</li> </ul> | <ul> <li>Categories of risk: financial, strategic, operational and hazard</li> <li>Risks from the wider environment: STEEPLED - social, technological (failure including cyber risks and crime), economic, environmental, political, legislative, ethical (labour standards and sourcing aspects) and demographic</li> <li>The nature of fraud in organisations and supply chains, why fraud takes place and different types</li> </ul> |

| of fraud   |
|--|
| <ul> <li>Standards for sustainable procurement, such as;</li> </ul>  |
| United Nations (UN), International Labour Organization (ILO), and the Ethical Trading Initiative (ETI) standards |
| <ul> <li>ISO20400 – Sustainable Procurement Standard</li> </ul>  |
| International standards for risk management such   |
| as ISO 31000 and ISO 28000   |

To achieve a 'pass' for this unit, learners must provide evidence to demonstrate that they have fulfilled all the learning outcomes and meet the standards specified by all assessment criteria.

| Learning Outcomes to be met | Assessment Criteria to be covered | Assessment type | Word count (approx. length) |
|-----------------------------|-----------------------------------|-----------------|-----------------------------|
| All 1 to 4                  | All ACs under LO 1 to 4           | Coursework      | 3000 words                  |

# **Indicative Reading List**

Christopher, M. (2016) Logistics & Supply Chain Management 5th edition, FT Publishing, London

Mangan, J., Lalwani, C. and Calatayud, A. (2021) *Global Logistics and Supply Chain Management* 4<sup>th</sup> edition, Wiley, New Jersey

Stanton, D. (2021) Supply Chain Management for Dummies 2<sup>nd</sup> edition, Wiley Publishing, New Jersey

#### **Additional Resources**

Association for Supply Chain Management

**Institute of Supply Chain Management** 

# **IMPORTANT NOTE**

Whilst we make every effort to keep the information contained in programme specification up to date, some changes to procedures, regulations, fees matter, timetables, etc may occur during the course of your studies. You should, therefore, recognise that this booklet serves only as a useful guide to your learning experience.

For updated information please visit our website www.othm.org.uk.